

# MEDICAL COLLEGE OF WISCONSIN

It will never change and it will never expire. This 10 digit numeric identifier will be required when any entity bills for service provided or ordered by you. The Affiliated Hospitals and MCW will need your number to obtain reimbursement for lab or other diagnostic services ordered by you.

If you already have a NPI number

Go to: <https://nppes.cms.hhs.gov> and make these required updates :

- x Update your Business Practice address if it has changed . Use your Residency/Fellowship program address. **Do NOT list a FAX#.**
- x Update your taxonomy code if/when you have obtained

this fillable form with your name and your 10-digit NPI # to the MCWAH office:

Name: \_\_\_\_\_ Print NPI #: \_\_\_\_\_ Print

If you do not already have a NPI number

Apply online at <https://nppes.cms.hhs.gov> **within the next two weeks** .

- x You must have a social security number (SSN) to apply for a NPI #. We understand that some International Medical Grads will not have a SSN until they arrive in the US. Please ensure that you obtain the NPI # as soon as you receive your SSN.
- x See the step-by-step guide at <https://www.mcw.edu/education/graduate-medical-education/mcwah-gme-resources/mpi-application-guide>. **Do NOT list a FAX#.**
- x Note the following from the step-by-step guide:

Housestaff who are not licensed as a physician or dentist in the United States

- v Select Individual Provider Type Code 39 for Student, Health Care, click Next
- v For Classification Name-Area of Specialization Select: 39020000X- Student in an Organized Health Care Education/Training Program.

- x , QGLFDWH \RXUVHOI DV WKH FRQWDFW SHUVRQ 'R QRW LQGLFDWH
- x You will receive email notification of your NPI within a couple days of completing your online application.
- x