

01 Create two consent forms. This section outlines ways to navigate consenting research subjects using REDCap to obtain all necessary signatures and document the process accordingly.

Remote consenting can occur via REDCap at MCW, but it's important to know that this platform does not allow for two individuals to sign a consent form at the same time. This is important for research projects that require multiple signatures (e.g., individual obtaining consent, PI, etc.) to sign the consent form.

There are three options which the IRB has identified for obtaining signatures via REDCap:

1. The consentor may e-sign the consent form BEFORE the subject does.
 - a. The consentor contacts the subject.
 - b. Once they are sure the subject can discuss the consent form, the study team member can add their name to the form and then email the link to the subject. The consent form will be fully reviewed with the entire consent process taking place over the phone/an acceptable remote platform with the subject, and then the subject will e-sign the form using REDCap. The IRB PRO SmartForm submission in eBridge should also include language describing the process for consenting via REDCap and obtaining both signatures.
2. The study team can create two consent forms in REDCap under each subject's record; one for the participant to sign and one for the consentor to sign. Both would be enabled as surveys, and both would utilize the REDCap E-

c. It is possible for Sponsors, funders, and depart